

## Country Support Manager, HIV Prevention

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Company: Clinton Health Access Initiative, Inc

Location: Zambia

Category: other-general

### Overview

of Position:

CHAI is seeking to hire a Country Support Manager. This Manager will report to the HIV Prevention Senior Manager and will contribute to a range of projects focused on introducing and scaling various PrEP modalities via ClIFF's catalytic through the Global Fund, as well as efforts to accelerate introduction of a novel multipurpose prevention technology under development that combines oral PrEP and hormonal contraception into a single daily pill (the " "). Alongside these projects, the Manager will also support other relevant workstreams across the HIV team and ongoing and new fundraising efforts. This position will support projects across Kenya, Mozambique, Nigeria, Uganda, South Africa, and Zambia.

This role will work closely with cross-cutting CHAI teams, CHAI country teams, and other country partners providing technical, operational, and strategic expertise to execute key grant management functions, including country team engagement; developing reports and presentations; conducting desk research and analyses; supporting external partner engagement; leading workplan development; managing and monitoring project milestones, timelines, and deliverables; and coordinating reporting inputs. The Manager is responsible for staying up to date with the latest prevention market trends, evidence, and knowledge to serve as a resource externally and across both the prevention team and other CHAI teams.

**Pending country leadership approval, this role will be based in a CHAI program country in Africa. Travel is expected to be up to 40%.**

## Responsibilities

### Country-Level Technical Assistance

Support the provision of targeted country-level technical assistance, holding regular touchpoints with country teams to identify and address risks and support needs, developing resources and consolidating evidence on emerging issues, and providing analytical support.

Participate in and contribute to in-country process and activity reviews, sharing actionable and strategic feedback, and elevating issues, themes, and roadblocks to inform future technical assistance and support cross-country learning.

Structure, develop and review quantitative and qualitative analyses to inform the design and execution of targeted technical assistance activities to address priority gaps and support an enabling environment for PrEP scale-up (., identification of priority sub-national geographies, target populations, and optimal delivery models for prevention).

Develop clear presentations to share findings and recommendations for internal and external audiences.

### Project Management

Manage and monitor country progress against program deliverables through regular joint reviews/calls on program strategy with country teams and program managers

Manage, coordinate, and develop inputs for routine reporting and donor updates, as well as ad hoc reporting needs, including requesting, reviewing, and consolidating inputs from partners.

Provide strategic, operational, and tactical support for partner management and donor engagement, including facilitating information sharing, drafting agendas and meeting slides, supporting meeting planning, taking and organizing notes and follow-ups, etc.

### Communications, Knowledge Management, and Cross-Team Learning

Maintain up to date expertise regarding the HIV prevention pipeline and delivery space and support knowledge management across the team.

Work with CHAI country teams and partners to plan and execute communication, learning, and knowledge management processes and activities, including developing and implementing a plan for cross-country engagement and coordination.

Develop and review learning and communication products including but not limited to technical briefs; conference abstracts and presentations; publications; infographics and other visual aids.

Lead cross-team engagement to ensure the prevention team is coordinated, aligned, and well-positioned to share workstream learnings and collaborate, including through supporting monthly prevention team touchpoints.

Support HIV Prevention Director and Senior Manager in fostering a collaborative team environment which supports and engages team members.

#### Qualifications

Bachelor's or master's degree in relevant field, including (but not limited to) public policy, public health, global health, economics, business, pharmacy, social science or other science. Candidates with alternative educational background degrees are also welcome to apply

At least six years of working experience developing analytically rigorous analyses and forming insights into clear external deliverables, managing complex projects, and providing strategic guidance or supporting business strategy

Meticulous work ethic and organization skills with the ability to simultaneously manage multiple complex tasks with a high degree of uncertainty, set priorities, and work independently with a strong attention to detail

Excellent written and oral communication skills, with the ability to efficiently conduct desk research, identify and consolidate key takeaways, and effectively translate insights based on target audience

Strong interpersonal and stakeholder engagement skills, with proven ability to build and maintain strong relationships in a diverse environment

High level of proficiency in Microsoft Office, particularly Excel, PowerPoint and Word, including strong data visualization skills using these platforms or others

Patience and thoughtfulness even in high-pressure, stressful situations

Willingness and flexibility to travel (~40%)

Advantages:

Experience in HIV, sexual and reproductive health, or other relevant public health area

Experience writing/editing/submitted publications for academic journals

Experience conducting quantitative and/or qualitative research

Experience excelling in a remote or decentralized work environment

Experience working in Sub-Saharan Africa

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