

Field Debt Collector

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Company: PRI

Location: Kitwe

Category: other-general

Overview

We are hiring!!

Our client in Zambia is looking for a Debt collector to join their team for a job vacancy within the Microfinance industry.

To apply or for more information follow the link below.

Responsibilities

Keep track of assigned accounts to identify outstanding debts

Plan course of action to recover outstanding payments

Locate and contact debtors to inquire of their payment status

Negotiate payoff deadlines or payment plans

Handle questions or complaints

Prepare and deliver demand notices

Appear in court on behalf of the company

Create trust relationships with debtors, when possible, to avoid future issues

Update account status and database regularly

Alert superiors of debtors unwilling or unable to pay when necessary

Comply with requirements when legal action is unavoidable

Manage multiple delinquent accounts for debt collection efforts.

Keep track of assigned accounts to identify outstanding debts.

Plan a course of action to recover outstanding payments.

Negotiate payoff deadlines or payment plans.

Investigate and resolve discrepancies in payments or accounts.

Qualifications and requirements

Degree or diploma in Accounts, Banking and Finance or any other related field

Experience in banking or microfinance

Energetic, firm, assertive, and passionate about the job

Familiar with debt-related legal provisions.

Excellent verbal communication and negotiation skills.

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