

Finance Manager

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Company: Recruitment Matters

Location: Lusaka

Category: other-general

Overview

Our client in the Food Processing Industry is looking for a well experienced and talented Finance Manager to join their team; **Duties and responsibilities include but are not subject to;**

Preparing business activity reports, financial statements, and forecasts. -Ensuring financial legal requirements are met.

Developing financial reporting systems.

Finding ways to reduce or maintain costs by studying financial reports and business processes.

Analyzing market trends to discover business opportunities and maximize profits.

Aiding management in financial decisions.

Maintaining up-to-date financial system knowledge.

Preparing consolidating financial statements and reports required on a daily, weekly, monthly and quarterly basis.

Assisting with the development and evaluation of budgets and preparing budget reports.

Must have sound practical knowledge about costs and stock controls of the hotel industry.

Supporting the formulation and implementation of control systems within the organization.

Overseeing accounts payable, accounts receivable, and payroll, identifying discrepancies, and reconciling accounts.

Supporting the accounting department with all aspects of the general ledger.

Ensuring strict compliance with company and regulatory standards.

Preparing and managing accounts using various software programs.

Preparing and assisting with audits.

Following changes in regulations and compiling reports regarding compliance issues, standards, and accounting practice

Key Skills and Qualifications;

Degree in accounting, finance, ACCA, ZICA, CIMA level II or in a related field.

Member of ZICA.

Strong computer skills and knowledge of accounting software programs and Microsoft excel

Excellent verbal and written communication skills.

Highly organized and detail oriented.

Excellent accounting and communication skills.

Strong supervisory and management skills.

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