

## Human Resource Officer

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Company: PRI

Location: Mazabuka

Category: other-general

### Overview

We are hiring!

Our client in Luanda is looking for a Feasibility Co-Ordinator to join their team. The ideal candidate will have a deep understanding of the Feasibility Sector and a proven track record in the relevant field.

To apply or for more information follow the link below.

### Responsibilities

Facilitate all administrative and finance functions and processes.

Facilitate development of project plans and manage them from inception to completion – creating timelines and setting benchmarks.

Monitor all aspects of the project keeping them synchronized and moving forward.

Organize and attend project meetings and record decisions (minutes/action points/assigned tasks).

Maintain and update budgets and assess possible project risks and setbacks.

### Requirements

Experience in feasibility studies, project management, and engineering services.

Ability to communicate effectively with clients and engineering teams.

Strong problem-solving skills and ability to think critically.

Excellent organization and time-management skills.

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