

## Junior Accountant

[Apply Now](#)

Company: Recruitment Matters

Location: Lusaka

Category: other-general

### Overview

Our client in the Retail industry is looking for a Junior Accountant to join their team; **Duties and responsibilities include but are not subject to;**

Analyze financial information and prepare balance sheets.

Coordinate with management and staff to prepare budgets.

Ensure compliance with organizational guidelines and procedures, and federal and state regulations.

Resolve account payable and receivable issues or queries.

Accurately perform daily reconciliations of cash, check and credit card transactions, and tally and file invoices.

Comply with Generally Accepted Accounting Principles (GAAP) for financial statements.

Assist in financial and tax audits, and general ledger preparation.

Prepare income tax returns and corporate reporting requirements.

Develop monthly financial statements that include cash flow, profit and loss statements, and balance sheets.

Complete end of month close procedures.

## Skills and Qualifications

Bachelors degree in accounting or related (essential).

1 year of accounting work experience (essential).

Sound understanding of accounting and financial reporting principles and practices.

Analytical mind with strong conceptual and problem-solving skills.

Meticulous attention to detail with the superb organizational skills.

Ability to work under pressure and meet tight deadlines.

Critical thinker with a high proficiency in math.

Ability to work independently and as part of a team.

Excellent report writing, communication and IT skills.

Advanced competency in Microsoft Office and Accounting software packages.

[Apply Now](#)

## Cross References and Citations:

1. [Junior Accountant Findsalesjobs Jobs LusakaFindsalesjobs ↗](#)
2. [Junior Accountant ReceptionistjobsJobs LusakaReceptionistjobs ↗](#)
3. [Junior Accountant Ai-ml-jobs Jobs LusakaAi-ml-jobs ↗](#)
4. [Junior Accountant Seekingjobs Jobs LusakaSeekingjobs ↗](#)
5. [Junior Accountant ScrumjobsJobs LusakaScrumjobs ↗](#)
6. [Junior Accountant Singaporejobs Jobs LusakaSingaporejobs ↗](#)
7. [Junior Accountant Jobsinaustria Jobs LusakaJobsinaustria ↗](#)
8. [Junior Accountant Free-job-postings Jobs LusakaFree-job-postings ↗](#)
9. [Junior Accountant Electronicsjobs Jobs LusakaElectronicsjobs ↗](#)
10. [Junior Accountant ExpertiniJobs LusakaExpertini ↗](#)
11. [Junior Accountant Canadajobsearch Jobs LusakaCanadajobsearch ↗](#)

12. Junior Accountant Agriculturejobs Jobs LusakaAgriculturejobs ↗
13. Junior Accountant Seojobs Jobs LusakaSeojobs ↗
14. Junior Accountant HollywoodjobsJobs LusakaHollywoodjobs↗
15. Junior Accountant Searchnznjobs Jobs LusakaSearchnznjobs ↗
16. Junior Accountant Berlinjobsearch Jobs LusakaBerlinjobsearch ↗
17. Junior Accountant Searchamericanjobs Jobs LusakaSearchamericanjobs ↗
18. Junior Accountant Tradingjobs Jobs LusakaTradingjobs ↗
19. Junior accountant Jobs Lusaka ↗
20. AMP Version of Junior accountant ↗
21. Junior accountant Lusaka Jobs ↗
22. Junior accountant JobsLusaka ↗
23. Junior accountant Job Search ↗
24. Junior accountant Search ↗
25. Junior accountant Find Jobs ↗

Source<https://zm.expertini.com/jobs/job/junior-accountant-lusaka-recruitment-matters-1960f95f6c/>

Generated on: 2024-05-02 by Expertini.Com