

Technical Services Manager

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Company: PRI

Location: Zambia

Category: other-general

Overview

Reporting:to Programme Director

Works closely:with Resident Engineer; Workshop Manager; Area Warden; Stores Supervisor

Location : Zambia.

One of our clients in conservation in the outskirts of Zambia are looking for a Technical Services Manager for their operation in Zambia.

Purpose

Transition the deep bush-based workshop to a new purpose-built workshop on the park boundary.

Coordinate and oversee all technical activities (vehicle and machinery workshop, solar power installations and infrastructure maintenance, road construction and maintenance) within the area Landscape (125 vehicles and machinery, including Land-Cruisers, Hiluxs, Prados, tractors, trucks, excavator, TLBs, compactors, boats, trailers and motorbikes) and a smaller fleet in Lusaka

Supervise technical services stores systems, processes and procedures for procurement and stock management of spare parts and hardware

Provide input and data for department related Asset Register records and appropriate replacement and disposal plan for these assets

To lead and contribute to the development of the teams for the vehicle and machinery

workshop, solar power installations, infrastructure maintenance, road construction and maintenance, through hands on training and mentorship

Consolidate and manage an efficient team and to support their growth and development through two-way strategic planning, implementation and targeted delivery

Develop the workshop team and establish consistent motivation levels comparable to other departments

Review and develop clear team organogram and devise strategies to ensure optimal staffing, including sourcing and selection methods

Establish a comprehensive career progression map for the team, including defined criteria for position selection based on experience and minimum skills

Develop and action lean and agile systems and procedures

Stay up to date with technological advances in vehicle servicing, maintenance, procurement and management to ensure the large fleet is managed for optimum performance

Ensure power generation is managed efficiently with clear replacement / maintenance, increased generation and development mitigation plans

Develop and implement the Road Construction and Maintenance Plan for our client including road construction (new) and maintenance (existing) by implementing measures such as laterite application, miter drains, cambering, etc.

Coordinate annual road opening (slash and harrow) maintenance efforts for road network approximately 1,500 km

Oversee and manage solar infrastructure, including installations, maintenance and repairs

Develop, establish and maintain relationships with suppliers

Coordinate delivery logistics for spare parts, fuel, and personnel

Develop, refine, and implement standardised operating procedures (SOPs) including waste management, OHS and associated risk mitigation

Contribute to preparation of expenditure and activity reports for donors

Provide monthly reports to the Programme Director

Effectively manage the budget allocated for technical service operations

Provide accurate feedback and management instructions to department heads for their fleet use and budgeting

Contribute to overall annual budget development with specific details for the workshop, road construction

Diagnose faults and assign repairs as needed

Establish and implement a Rescue and Repair protocol

Facilitate driver training, including off-road 4WD driving

Supervise metal fabrication projects, such as roll cages, fender bars, solar panel stands, and water towers

Oversee carpentry activities, including timber procurement and tool management

Handle stock management and conduct monthly fuel consumption analysis

Analyse and invoice departmental internal cost centers

Lead the implementation of the relevant sections of the Environmental Social Management System as it pertains to health and safety within the workshop and stores premises and emergency procedures and daily toolbox talks and the ongoing development of its administration

Qualifications

A bachelor's degree in mechanical engineering or relevant discipline

Post graduate degree will be an added advantage

10 years practical work experience, preferably in a similar position

Strong knowledge and practical experience in road construction

Strong knowledge of motor vehicle and heavy equipment repairs

Other attributes:

Self-motivated, disciplined and determined to work within the flexibility nature of the work

Excellent communication skills

Ability and willingness to work in a rural setting

Ability to work as team

Ability to adhere to work ethics

Willingness to support our implementing rural teams with their needs

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